



Frequently Asked Questions
Capitol Complex Parking Issues
July 19, 2006

Q1. What action is DAS taking to find a permanent location for the fleet vehicles currently located in the Grand and Penn parking structure?

A1. Effective Monday, July 17th, the parking lots comprising the West Capitol Terrace project are closed for construction. DAS is currently working with real estate consultant, Grubb/Ellis, to locate property in close proximity to the Capitol complex for purposes of relocating that portion of the state fleet currently occupying the parking ramp. This property search includes both privately-owned and city-owned locations.

Q2. What events are currently scheduled on the Capitol Complex that would necessitate the temporary relocation of fleet vehicles from the parking structure?

A2. At this time, there are no events scheduled on the Capitol Complex that will necessitate the temporary relocation of fleet vehicles from the parking structure.

(ATTACHMENTS):

- a. *Schedule of events through September 2006*
- b. *Letter to Dennis Prouty indicating our plan regarding temporary relocation for Pops Concert*
- c. *Update on Pops Concert usage)*
- d. *Vacancy count for ramp)*

Q3. What is the current number of available parking spaces on complex for employees and visitors?

A3. Currently, there are approximately 4,184 total parking spaces on the Capitol Complex. This number is comprised of approximately 3,400 parking spaces available for state employee parking and 784 parking spaces available to the public. Also included in this number are 235 parking spaces reserved for handicapped parking.

(ATTACHMENTS):

- a. *Complex parking map*
- b. *Parking information from DAS/GSE website*
- c. *FAQ Parking Structure*
- d. *Listing of lots with number of spaces in each*

Q4. What standards are utilized in planning for and providing necessary parking on the Capitol Complex?

A4. DAS has a planning goal of 3 parking spaces per 1,000 GSF (Gross Square Feet) of office space, although currently we have approximately 2.75 spaces per 1,000 GSF.

The 2000 “Space Utilization and Building Study prepared by RDG Bussard Dikis Architects provides the following analysis on this issue:

“Parking: Parking needs represent a significant impact on land requirements and cost for the future development of the Complex. A planning goal of 3 parking spaces per 1,000 GSF, compared to the current 2.65 spaces per 1,000 GSF, is recommended. All new construction projects should include companion funds for appropriate new parking unless located in a downtown, urban setting where parking is best attained by city ramps. The [Capitol Planning Commission’s] Master Plan suggests that future parking needs will be accomplished by the construction of four parking ramps. An appropriation is in place for the first parking ramp that will provide parking for 486 cars. After the ramp is complete, removal of west lawn surface parking would be a major step forward in the realization of Master Plan goals.”

Q5. Are there any long-term plans related to providing tunnel access to parking locations on the Capitol Complex?

A5. Currently, there are no plans to provide additional tunnel access points to existing parking locations on the Capitol Complex.

| EVENT DATE | SUBJECT/COMPANY | LOCATION | ATTENDEES | GSE Set-Up | CONTACT | CONTACT PH |
|-------------------|---|---|------------------|--|--------------------------------|----------------------------------|
| July | | | | | | |
| 7/1/06 | 21 st Century Paul Revere Ride | West Mall area | 40 Motorcycles | Nothing requested | Howard Wooldridge Dave Kohl | c/817-975-1110 c/402-250-8428 |
| 7/7/06 7/8/06 | Wedding Rehearsal Wedding | West mall | | Nothing requested | Michael McNarney | c/570-793-6441 |
| 7/11/06 | Public Safety – Employee Event | Wallace Building Outside | | GSE to drop 2 tables & 2 trash containers | Jennifer Parsons | 1-5104 |
| 7/12/06 | Files Fly in July 8am – 11am | Complex Wide | | | Linda Long | 1-6290 |
| 7/12/06 | DNR – Dealer Trailing 7:30am – 4:30pm | Wallace Auditorium | 200 – 225 | On Stage: Podium & Mic Below Stage: Small Table Lobby – 2 chairs | Elonda Bacon Carol Wiksell | 1-6554 1-8907 |
| 7/12/06 | Press Conference RE: I-JAG 3pm | Capitol – West Steps | | Set up Governors Podium Set up Sound system | Tia Nearmyer | 1-4294 |
| 7/13/06 | DNR – Public Hearing on Docks 6pm – 10:30pm CANCELLED Will re-schedule at a later time | Wallace Auditorium | | On Stage: Podium, microphone, hand held mic, 1 table & 2 chairs Below Stage: Small Table Lobby – 2 chairs Lights/Air – on Elevators locked out | Lowell Joslin | 1-5919 c/238-5007 |
| 7/14/06 | Rally – Eminent Domain 9am – Noon | Capitol – 1 st floor Rotunda | | Nothing requested | Rep. Jeff Kaufmann | 1-3015 |
| 7/15/06 | REAP Congress | House Chambers Cafeteria | 100 | Extra Custodial Lights/Air, etc. | Ross Harrison | 1-5973 |
| 7/17/06 | Press Conference 10am – 11am | Capitol – 1 st Floor Rotunda | | Nothing requested | Erin Seidler | 244-7292 |
| 7/18/06 | Blood Drive 7:15am - | Lucas Lobby & Lot 15 | | Drop barricades or cones in Lot 15 | Debbi Cooper | 2-6337 |
| 7/18/06 | DAS/HRE 7:30am – 4:30pm | Wallace Auditorium | | On Stage: Podium & Microphone Below Stage: small Table Lobby: 2 chairs | Daryl Campbell HRE | 1-3351 |
| 7/20/06 | DPS Promotional Ceremony 9am – 12:00 noon | Wallace Auditorium | | On Stage: Podium & Microphone Lobby – 1 Table Temp – adjust to weather | Julie Rarick | 1-8410 |
| 7/20/06 | DM Police Dept. Credit Union info Table | Wallace Atrium Area | | Nothing requested | Mary Colby | 1-8009 |
| 7/21/06 | Blood Bank of Iowa 7am – 12:15pm | Lot # 26 | | Drop Barricades Set 1 table & 2 chairs inside | Deirdre Giesler | 1-7471 |

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| EVENT DATE | SUBJECT/COMPANY | LOCATION | ATTENDEES | GSE Set-Up | CONTACT | CONTACT PH |
|-------------------|---|---|-----------|---|-----------------------------------|------------------|
| August | | | | | | |
| 8/1/06 | DNR – Summer 2006 Pollution Prevention Intern Program | Wallace Auditorium | 50 | On Stage: Podium, Microphone, Screen Below Stage: Small Table Inside door: 1 Table In Lobby: 2 tables & 2 chairs | Danielle Dilks | 1-8063 |
| 8/2/06 | DNR – Summer 2006 Pollution Prevention Intern Program | Wallace Auditorium | 50 | Same set up as 8/1/06 | Danielle Dilks | 1-8063 |
| 8/1/06 | Heart Reach Mobile Lab | Lucas lot # 15 | | GSE to drop barricades | Sheryl Jensen | 1-8866 |
| 8/2/06 | Heart Reach Mobile Lab | Lucas Lot # 15 | | GSE to drop barricades | Sheryl Jensen | 1-8866 |
| 8/9/06 | Womens International League for Peace & Freedom 7pm – 9:30pm | Area by the Japanese Bell | | GSE to put the “beam” in place | Lucille Krauss | 277-3456 |
| 8/10/06 | Education Seminar 1pm – 3pm | Wallace | 100 – 150 | On Stage: Podium, microphone & hand held mic Below Stage: Small Table | Beth Buehler | 1-7143 |
| 8/10/06 – 8/20/06 | State Fair Parking | Capitol Complex | | | | |
| 8/14/06 | ICN All Employee Meeting | Wallace Auditorium | | On Stage: Podium & Mic Below: Hand Held Mic & small table Lobby: 2 chairs | Diane Van Zante | 1-3462 |
| 8/19/06 | Wedding Photos only | Capitol – various locations & grounds | | Nothing requested | Kassie Mendez | 698-6389 |
| 8/21/06 | Cultural Affairs Changing out Flags | Capitol – 1 st Floor Rotunda | | Nothing requested | Shiela Hankey | 1-8304 |
| 8/23/06 | DIA – meeting | Wallace Auditorium | | On Stage: Podium & microphone, 1 table & 6 chairs & hand-held mic Below Stage: Small Table | Lorell Squires Mary Montgomery | 1-7291 1-5457 |
| 8/26/06 | Wedding | Capitol – Outside – West Mall Area | | Nothing requested | David Stone | 515-290-3965 |
| 8/28/06 | Farm Progress Show – Press Conference & Displays | Capitol – West Mall Area | 75 – 100 | Nothing requested | Tad Whitten | 309-448-2300 |
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| EVENT DATE | SUBJECT/COMPANY | LOCATION | ATTENDEES | GSE Set-Up | CONTACT | CONTACT PH |
|-----------------------------|--|--|-----------|--|---------------------------|----------------------|
| Sept. | | | | | | |
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| | Labor Day Parade | Capitol Complex Lots 15, 12, 16 & 20 | | | Lee Thielmann Deb Babb | c/360-3022 1-4580 |
| | | | | | | |
| 9/8/06 9/9/06 9/10/06 | Homeless Standdown | | | | Amy Knudsen | 288-5022 |
| | | | | | | |
| 9/12 thru 9/15 | U. S. Ombudsman Assn. Conference | | | | Bill Angrick | 1-3592 |
| 9/17/06 | Iowa Behavioral Management Services – Walk 1pm – 1:45pm | West Mall Area | | Nothing requested | Monica Wilke | 471-2335 |
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| | DNR – Tree Distribution Lot 8 ? | | | | | |
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| 9/21/06 | DPS Promotional Ceremony 9am – Noon | Wallace Auditorium | | On Stage: Podium & Microphone Lobby: 1 Table Adjust temperature according to weather | Julie Rarick | 1-8410 |
| | | | | | | |
| 9/22/06 | Blood Bank of Iowa 7am – 12:15pm | Hoover & Lot 26 | | Hoover lobby – set up 1 table and 2 chairs Lot 26 – drop cones or barricades | Deirdre Giesler | 281-7471 979-5932 |
| 9/22/06 | Training – Medicare Providers 7:30 – 5pm | Wallace Auditorium | | On Stage – Podium & microphone Below Stage: Small Table Lobby: 2 chairs | JoAnn Cowger | 5-1111 |
| 9/28/06 | ICN – Open House | Grimes Lobby | | Set 2 tables & 6 chairs in area as well as an extra trash container | Linda Valdez | 5-4768 |
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[illegible]

| EVENT DATE | SUBJECT/COMPANY | LOCATION | ATTENDEES | GSE Set-Up | CONTACT | CONTACT PH |
|------------|---|--|-----------|--|----------------------------|------------|
| Nov | | | | | | |
| 11/28/06 | SEHARC Book Fair 8am – 4:30pm | Lucas – 1 st Floor Lobby | | Nothing requested | Tim Lane | 1-7833 |
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| | Usually November 11 (Veterans Day) – Larry Nehring Detachment Korean & Vietnam Memorials | | | | Commandant Donald Hartline | None |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 11/14/06 | Blood Bank of Iowa 7am - | Lucas Lobby & Lot 15 | | Drop barricades or cones in lot 15 | Debbi Cooper | 2-6337 |
| | | | | | | |
| 11/16/06 | DPS Promotional Ceremony 9am – 12:00 noon | Wallace Auditorium | | On Stage: Podium & Microphone Lobby – 1 Table Adjust temp to weather | Julie Rarick | 1-8410 |
| 11/16/06 | Iowa Assn of Water Agencies 8am – 4:30 | All 1 st Floor Rotunda & will be in the House chamber | | | | |
| | | | | | | |
| | After Thanksgiving – Holiday Tree Outside | | | | | |
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| | After Thanksgiving – holiday tree to the Wallace Building, Governor's office, Lt. Governor's Office & Rotunda | | | | | |
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Iowa Department of
Administrative Services

Director's Office

Thomas J. Vilsack, Governor
Sally J. Pederson, Lt. Governor

Mollie K. Anderson, Director

June 28, 2006

Mr. Dennis Prouty
Secretary to the Legislative Council
Legislative Services Agency
State Capitol
LOCAL

RE: State Vehicle Fleet – Yankee Doodle Pops Concert on June 30, 2006

Dear Dennis:

Consistent with the request of the Legislative Council, DAS is moving state vehicles out of the parking ramp located at East Grand and Pennsylvania Avenue to accommodate the public's use of that facility for the Yankee Doodle Pops Concert scheduled for Friday evening, June 30, 2006.

In summary, our plan for removal of the vehicles is as follows:

1. The process of relocating approximately 285 state vehicles for this event began on Wednesday, June 28. This total includes 140 vehicles that will be sold at auction on July 15, 80 new vehicles recently delivered by the manufacturer that will be assigned to state agencies, and 65 motor pool (day trip) vehicles.
2. This process will continue until all vehicles are relocated to perimeter lots for the weekend. The vehicles will be moved back early next week after the concert.
3. We will provide temporary signage indicating that there is public parking in the ramp for this event. It should also be noted that the bottom two floors of the ramp are reserved for the fund raising event that occurs at the Historical Building at the same time.
4. As we did last year, we will monitor usage of the ramp for this event and provide a report to the Legislative Council after the event.

DAS is continuing to examine the issue of a permanent location for some or all of the state vehicles currently located in the parking ramp and will be providing additional information regarding this issue to the Capital Projects Committee at its July meeting.

Please contact me if you have any questions regarding this issue.

Sincerely,

Mark Johnson
Legislative Liaison

Vehicles Parked in Parking Structure during 2006 Yankee Doodle Pops Concert

30-Jun-06

| | | | | |
|----------------|-----------------|--|--------------|-----------------|
| 7:30 PM | Occupied | Total | | |
| | 442 | 874 | 50.5% | Occupied |
| | 330 | <i>Open spaces from Des Moines Street up</i> | | |
| | 102 | <i>Open spaces from Des Moines Street down</i> | | |
| | 432 | <i>Total Open Spaces</i> | | |
| | 12 | <i>Vehicles Parked on Top Deck</i> | | |

| | | | | |
|----------------|-----------------|--|--------------|-----------------|
| 8:45 PM | Occupied | Total | | |
| | 451 | 874 | 51.6% | Occupied |
| | 335 | <i>Open spaces from Des Moines Street up</i> | | |
| | 88 | <i>Open spaces from Des Moines Street down</i> | | |
| | 423 | <i>Total Open Spaces</i> | | |
| | 44 | <i>Vehicles Parked on Top Deck</i> | | |

| | | | | |
|-----------------|-----------------|--|-------------|-----------------|
| 9:55 PM* | Occupied | Total | | |
| | N/A | 874 | N/A% | Occupied |
| | Not Counted | <i>Open spaces from Des Moines Street up</i> | | |
| | Not Counted | <i>Open spaces from Des Moines Street down</i> | | |
| | N/A | <i>Total Open Spaces</i> | | |
| | 50 | <i>Vehicles Parked on Top Deck</i> | | |

| | | | | |
|-----------------|-----------------|--------------|-------------|-----------------|
| 11:30 PM | Occupied | Total | | |
| | 78 | 874 | 8.9% | Occupied |
| | | State | Non-State | Total |
| | | Vehicles | Vehicles | Vehicles |
| Level 5 | | 0 | 0 | 0 |
| Level 4 | | 7 | 0 | 7 |
| Level 3 | | 28 | 0 | 28 |
| Level 2 | | 8 | 3 | 11 |
| Level 1 | | 3 | 4 | 7 |
| Level A | | 2 | 2 | 4 |
| Level B | | 17 | 4 | 21 |
| | | 65 | 13 | 78 |

* A count was not taken at the end of the fireworks as a result of a visual scan indicating that there was little change from the previous count, except for an additional 6 vehicles on the top deck.



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State Parking Structure
East Grand & Pennsylvania Avenues
Record of Vacancies
March 23 – June 27, 2006 ~ between 9:00 – 10:00 a.m.

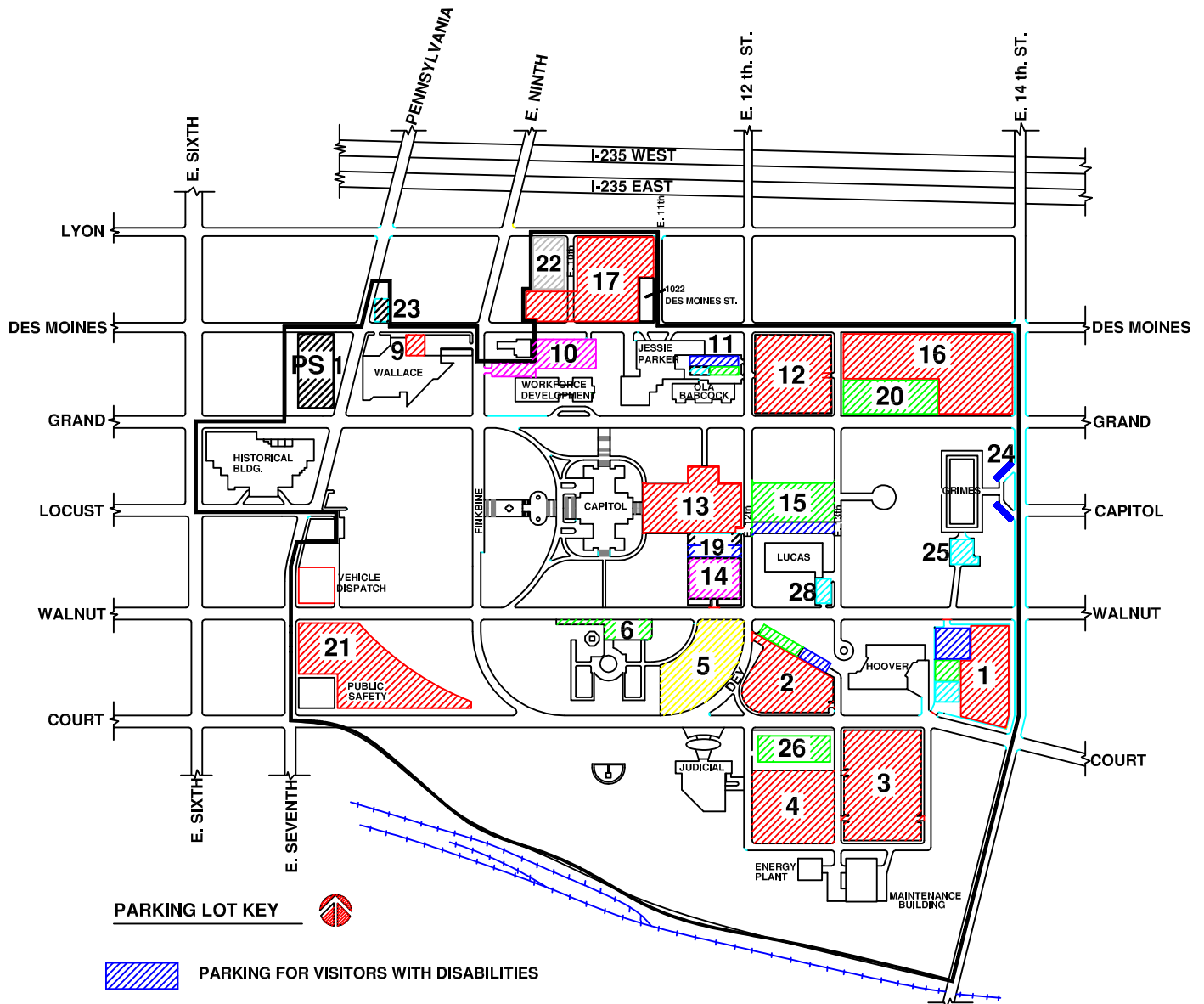
| | |
|-----------|-----|
| 3/23/2006 | 205 |
| 3/24/2006 | 227 |
| 3/27/2006 | 144 |
| 3/28/2006 | 97 |
| 3/29/2006 | 146 |
| 3/30/2006 | 132 |
| 3/31/2006 | 72 |
| 4/4/2006 | 132 |
| 4/5/2006 | 152 |
| 4/6/2006 | 136 |
| 4/7/2006 | 146 |
| 4/10/2006 | 118 |
| 4/11/2006 | 132 |
| 4/12/2006 | 144 |
| 4/13/2006 | 137 |
| 4/14/2006 | 212 |
| 4/17/2006 | 279 |
| 4/18/2006 | 137 |
| 4/19/2006 | 123 |
| 4/20/2006 | 152 |
| 4/21/2006 | 202 |
| 4/24/2006 | 129 |
| 4/25/2006 | 128 |
| 4/26/2006 | 136 |
| 4/28/2006 | 242 |
| 5/1/2006 | 136 |
| 5/3/2006 | 126 |
| 5/4/2006 | 139 |
| 5/5/2006 | 230 |
| 5/8/2006 | 142 |
| 5/10/2006 | 172 |
| 5/11/2006 | 110 |
| 5/12/2006 | 204 |

| | |
|-----------|-----|
| 5/15/2006 | 202 |
| 5/16/2006 | 153 |
| 5/17/2006 | 232 |
| 5/18/2006 | 160 |
| 5/19/2006 | 221 |
| 5/22/2006 | 156 |
| 5/23/2006 | 156 |
| 5/24/2006 | 142 |
| 5/25/2006 | 110 |
| 5/26/2006 | 203 |
| 5/30/2006 | 152 |
| 5/31/2006 | 132 |
| 6/1/2006 | 150 |
| 6/2/2006 | 184 |
| 6/5/2006 | 122 |
| 6/6/2006 | 119 |
| 6/7/2006 | 138 |
| 6/8/2006 | 152 |
| 6/9/2006 | 174 |
| 6/12/2006 | 116 |
| 6/13/2006 | 142 |
| 6/14/2006 | 121 |
| 6/15/2006 | 118 |
| 6/16/2006 | 132 |
| 6/19/2006 | 126 |
| 6/20/2006 | 116 |
| 6/21/2006 | 103 |
| 6/22/2006 | 111 |
| 6/23/2006 | 175 |
| 6/26/2006 | 110 |
| 6/27/2006 | 106 |

Reserved

| | | |
|-----------|-----|----|
| 6/30/2006 | 150 | 12 |
| 7/11/2006 | 111 | 22 |
| 7/12/2006 | 118 | 18 |
| 7/13/2006 | 86 | 13 |
| 7/14/2006 | 98 | 13 |
| 7/17/2006 | 116 | 12 |
| 7/18/2006 | 93 | 17 |

IOWA CAPITOL COMPLEX PARKING MAP



[State Accounting Enterprise](#)
[General Services Enterprise](#)
[Human Resources Enterprise](#)
[Information Technology Enterprise](#)
[DAS Home](#)
[eDAS](#)
[GSE Home](#)
[Administrative Rules](#)
[Customer Councils &](#)
[Boards](#)
[FAQs](#)
[Federal and State Surplus](#)
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[How to do Business with the State of Iowa](#)
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[Design & Construction](#)
[Fleet & Mail](#)
[Purchasing - Bids &](#)
[Contracts](#)
[Service Delivery](#)


Parking on the Iowa State Capitol Complex

PARKING MAP

PARKING APPLICATION

Parking is available on the Capitol Complex for 1) persons with disabilities, 2) visitors, and 3) employees.

1. Accessible parking for persons with disabilities (shown on the map in white with the blue disabilities parking symbol) – Certain parking spaces near each building have been designated for visitors with disabilities and employees with disabilities. In support of persons with disabilities utilizing the Capitol Complex, appropriate use of these spaces is strongly enforced.
2. Visitor lots (shown in yellow on the map) are available only for visitors to the Complex. Employees may not park in visitor parking areas.
3. Overflow lots (shown with red stripes on the map) are available for public parking. They also serve as overflow lots for Complex employees.
4. Motorcycle parking spots are available for employees and visitors in the Service/Delivery parking area, lot 28, southeast of the Lucas Building. Motorcycles may also park in other non-gated lots – employees in employee lots and visitors in visitor lots.
5. Employee Parking (shown in green on map). All employee vehicles on the Complex must be registered with General Services or the Legislature and display a Capitol Complex parking decal.
 - a. Restricted access – Lots 9, 10, 13, and 14 are restricted to only employees who have been specifically assigned to one of these lots.
 - b. Unrestricted access – Lots 1, 2, 3, 4, 12, 16, 17 and the Parking Structure are available to any employee working on the Complex.
6. Service/delivery vehicle parking (shown with blue stripes on the map) – Limited parking is available for service vehicles near each building. There are also designated spots for the temporary use of delivery vehicles near the dock areas of each building. Employees or visitors needing to be near a building for loading or unloading their vehicle may park in the designated service/delivery area for the time it takes to load or unload. If parking is needed after loading or unloading the vehicle must be moved to the appropriate employee or visitor parking area.

7. Temporary parking – Permission for temporary parking for those with special

circumstances may be obtained by contacting the Iowa State Patrol, District 16 at 515/281-5608. This may include:

- a. An employee without a decal on their vehicle.
- b. A visitor driving a vehicle registered to an employee, or
- c. A driver needing to load or unload outside of the designated delivery areas.

Helpful Hints About Parking on the Capitol Complex

- It may be difficult for visitors to find parking spaces when the Iowa Legislature is in session from January to early May of each year. If you are visiting the Complex during this period, we recommend you allow extra time to locate parking.
- Carpool whenever possible. If you live in the Des Moines area, we join the Des Moines Metropolitan Transit Authority in encouraging you to ride the bus. The bus line runs along Grand Avenue on the north side of the Capitol.
- Ride Share The Metropolitan Transit Authority sponsors a ride share program for commuters from outside the immediate Des Moines area.
- Be sure and observe all parking signs. Parking rules are for your protection. Cars in emergency lanes (red curbs) can turn an emergency into a disaster. Other areas (yellow lines and curbs) are restricted to prevent damage to your cars from other vehicles, construction, mowing, or snow removal equipment.
- Visitor parking is a priority on the Capitol Complex. Employees parking in visitor areas will be ticketed.
- Towing – Individuals with:
 - Delinquent tickets - unpaid after 30 days, or
 - Habitual violators - 6 or more tickets in the last 12 months, regardless of whether paid in a timely manner, are subject to having their vehicle towed and may be prohibited from parking on the Capitol Complex.

Who to Contact

Access to parking on the Capitol Complex is managed by the Department of Administrative Services. Assignment of parking for legislative employees is the responsibility of the Legislative Council. See the Iowa Administrative Code for the full text of [parking rules](#). Parking rules are enforced by the Department of Public Safety, Iowa State Patrol. Parking access/identification cards are issued by the Iowa State Patrol (contact your agency Access Coordinator for an application). The Department of Administrative Services collects parking fines at the Customer Service Center. If you have questions about parking on the Capitol Complex or have received a ticket, contact:

*Iowa Department of Administrative Services
Customer Service Center
Hoover State Office Bldg, Level A
Des Moines, IA 50319-0101
515-242-5120
CustomerServiceCenter@iowa.gov*



Iowa Department of
Administrative Services

Director's Office

Thomas J. Vilsack, Governor
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Mollie K. Anderson, Director

Frequently Asked Questions
Capitol Complex Parking Structure
February, 2006

Q1. Where is the parking structure located?

A1. The seven-level parking structure is located on the northwest corner of East Grand and Pennsylvania Avenues, west of the Wallace State Office Building and north of the State Historical Building.

Q2. What is the lay-out of the garage? Where are the entrances?

A2. There is two-way traffic flow in the parking structure, with straight-in (90°) parking. Stairwells are located in the northwest and southeast corners of the building, with an elevator in the southeast corner of the building as well. The entrance for visitors is on East Grand Avenue, across from the Historical Building. State employees enter the parking facility from Des Moines Street on the north side. (These entrances are equipped with gates controlled by State access badges.) All vehicles exit onto Des Moines Street.

Q3. Is there a fee to park there? What are the hours?

A3. There is no fee for visitors or employees to park in the garage. The structure is open from 6:00 a.m. until 11:00 p.m. Overnight parking is not permitted (except for DAS Motor Pool customers). Overnight parking is available in the north row of Lot 16 located south of the Mercy Capitol Medical Center, East 12th and Des Moines Streets.

Q4. Who designed the garage, what did it cost, and when did it open?

A4. The parking structure was built at a cost of just under \$12.72 million through a development agreement between the State and Johnson Development Corporation. The addition of a small office and enclosure of stairwells and a gate at the parking structure (for State Fleet and DAS Motor Pool purposes) generated an additional one-time cost of about \$40,000. It opened in February 2003.

Q5. What is the occupancy of the parking structure? Is Americans with Disabilities Act (ADA) parking available? Is bike storage available?

A5. The parking structure has 874 vehicle stalls. Approximately 300 spaces on the uppermost levels are used for storage of the State Fleet and DAS Motor Pool vehicles. On a daily basis an average of another 300 to 400 spaces are used, though the Legislative session, events at the Historical Building, and other Capitol Complex events can create a variance in this number. Fourteen ADA-accessible parking spaces are available in the parking structure: three on Level B, three on Level A (including one van-accessible), three on Level 1 (including one van-accessible), three on Level 2, and two on Level 3. A seven-stall bike rack will be installed on the ground level by the elevator by the end of March 2006.

Q6. Why are State Fleet and DAS Motor Pool vehicles being stored in the parking structure?

A6. Prior to these vehicles being moved to the parking facility, a study showed that less than half of the space available in the garage was being utilized. In February and March of 2005, vehicles retired from the State Fleet and held for quarterly sale to the public and new vehicles received for assignment to state agencies were transferred to the parking structure, as well as approximately 75 vehicles from the DAS Motor Pool, which are leased to state agencies for up to three weeks. For major events on the Capitol Complex when additional parking needs are anticipated – such as the Yankee Doodle Pops Concert in July – the Fleet and Motor Pool vehicles have been and can be temporarily relocated.

Use of the parking structure for Fleet and Motor Pool purposes benefits state agency customers and taxpayers of Iowa in several ways:

- Increased security for state employees returning Motor Pool vehicles.
- Protected (covered) location for parking personal vehicles while using Motor Pool vehicles.
- Increased productivity of state mechanics resulting from shorter distances required to relocate new vehicles purchased pending assignment and vehicles retired pending sale at auction.
- People with disabilities now have access to view vehicles sold at public auction, which is now conducted at the parking structure.
- Vehicles stored at the parking structure remain cleaner, reducing expenses.
- Eliminating the lease for property at East 5th and Allen Streets (the “auction lot” formerly used for vehicle storage) will save the State \$8,400.00 per year.
- Essential parking near the Records and Property Center is freed up for the employees who will occupy that facility once that renovation is complete.

At a January 2004 joint meeting, the Capitol Planning Commission and the Iowa Vertical Infrastructure Advisory Committee endorsed removal of the DAS Motor Pool from the former Records and Property Center to its current location on the northwest corner of East Grand and Pennsylvania Avenues. The Capitol Planning Commission was notified of the move at its October 2004 meeting.

Q7. Why was the parking structure built at that location if the Wallace Building is going to be torn down?

A7. The Capitol Complex parking structure is intended to replace parking lots 7, 8 and 8A – State employee and visitor lots located west of the Capitol Building – when they are removed. The parking structure also provides convenient, off-street and accessible parking for visitors to the Historical Building.

Q8. Are there plans to connect the parking structure to a building with a skywalk?

A8. No, not at this time. A skywalk between the parking structure and the State Historical Building would limit views of the Capitol from downtown and would not meet the requirements of the City’s Capitol View Protection ordinance. A skywalk between the parking structure and the Wallace Building or another building on the Wallace site may be possible but there has been no detailed investigation of this possibility.

| STATE OF IOWA | | | | |
|-------------------------------------|--|--------------------------|----------------------------|--------------|
| CAPITOL COMPLEX PARKING LOTS | | | | |
| Lot # | Surface Type | Regular | Handicap Accessible | Total |
| 1. | Paved | 246 | 30 | 276 |
| 2. | Paved | 215 | 18 | 233 |
| 3. | Paved | 385 | 0 | 385 |
| 4. | Paved | 256 | 13 | 269 |
| 5. | Paved | 107 | 0 | 107 |
| 6. | Paved | 84 | 0 | 84 |
| 7. | Paved | 30/Closed | 0 | Closed |
| 8. | Paved | 380/Closed | 0 | Closed |
| 9 lower | Paved | 5 | 8 | 13 |
| 9 upper | Paved | 41/Closed | 8 | Closed |
| 10. | Paved | 93 | 24 | 117 |
| 11. | Paved | 36 | 7 | 43 |
| 12. A | Gravel | 138 | 0 | 138 |
| 12.B | Paved | 111 | 3 | 114 |
| 13. | Paved | 275 | 11 | 286 |
| 14. | Paved | 141 | 0 | 141 |
| 15. | Paved | 144 | 51 | 195 |
| 16. | Gravel | 326 | 0 | 326 |
| 17./18. | Gravel | 322 | 0 | 322 |
| 19. | Paved | 20 | 17 | 37 |
| 20. | Gravel | 42 | 0 | 42 |
| 21. | Gravel | 139/Closed | 0 | Closed |
| 22. | Gravel | Included in 17/18 | 0 | 0 |
| 23. | Gravel | 10 | 0 | 10 |
| 24. | Paved | 0 | 19 | 19 |
| 25- Grimes Dock | Paved | 24 | 0 | 24 |
| 26. | Paved | 93 | 5 | 98 |
| 27 – Hoover Dock | Paved | 8 | 0 | 8 |
| 28. | Paved | 9 Regular – 6 Motorcycle | 0 | 15 |
| Parking Structure | Paved | 853 | 21 | 874 |
| Totals | Paved=23 Lots Gravel=6 Lots | 3949 | 235 | 4184 |

As of 7/18/06

Note: 4,634 complex employees/4,184 parking spaces = 1.1 employees per parking space.



Iowa Department of
Administrative Services

Director's Office

Thomas J. Vilsack, Governor
Sally J. Pederson, Lt. Governor

Mollie K. Anderson, Director

Frequently Asked Questions The West Capitol Terrace Project

Q1: What is the West Capitol Terrace Project?

A1: The West Capitol Terrace Project is an initiative to redesign the space west of the Capitol Building from parking lots into a park-like public sanctuary in which people can picnic, walk, contemplate, gather and meet.

Q2: Where is the location?

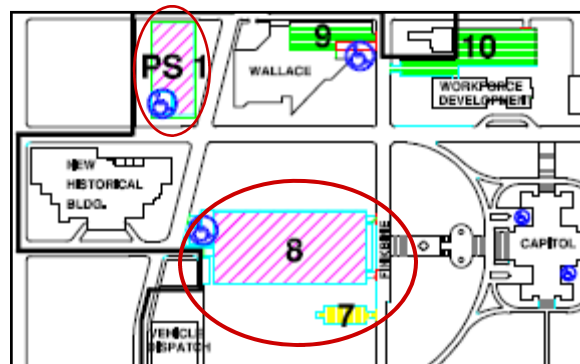
A2: The project site is the space bordered by Grand Avenue on the North, Walnut Street on the South, Pennsylvania Avenue and East 7th Street on the West, and Finkbine Drive on the East. This area comprises approximately 10.0 acres of land.

Q3: What is currently located there?

A3: The site is now the location of two on-grade asphalt parking lots (Parking Lots 7 and 8) with traffic control gates, pipe and chain bollards, and shoe-box style light fixtures that contrast sharply with the elegance and beauty of the Capitol Building and its grounds. All three of these parking lots were built as temporary constructions in the 1970s to provide for parking needs of nearby state facilities.

Q4: Where will state employees and visitors to the Capitol Complex park when these lots are removed?

A4: In February 2003, a seven-level parking facility was opened on the northwest corner of East Grand and Pennsylvania Avenues. With over 800 parking stalls, it is intended to replace Lots 7 and 8 west of the Capitol when they are removed. A complete map of all parking options on the Capitol Complex can be found online at <http://das.gse.iowa.gov/images/parking3.pdf>.



Q5: What are the project goals of the West Capitol Terrace Project?

A5: The goals are:

- Use the established Capitol Complex Master Plan as the guide for the site design;
- Protect the views from the Capitol to the City of Des Moines, and views from the City to the Capitol;
- Recognize this project in the context of the City's overall Gateway East planning efforts;

Updated July 18, 2006

- Provide space for public events;
- Provide space for public art; and
- Create a clear and integrated transition from the red brick construction of the East Village to the Capitol Complex.

Q6: What are the guidelines for this project?

A6: The guidelines are:

- Consider sustainable design guidelines on this project;
- The space should be designed so that it does not invite activities that would damage the site improvements;
- The Records & Property Building (currently under renovation) will remain in its current location (corner of East 7th Street and Court Avenue);
- Pedestrian access from Pennsylvania Avenue to Finkbine Drive will conform to the “Americans with Disabilities Act Accessibility Guidelines”; and
- Dedicated trees need to be identified and protected or relocated when acceptable.

Q7: What is the initial design concept and who has been hired to design this project?

A7: The design team of Brian Clark and Associates, in association with Jeffrey Morgan Architecture Studio, Bishop Engineering and Seneca Environmental Services, has been retained to document the existing condition of the West Capitol Terrace site and develop a design to reflect the goals and ideas identified in the Capitol Complex Master Plan.

The preliminary design plan consists of Entrance and Central Plazas that begin at Locust Street with a large map of Iowa oriented true north, tying in the county information in the sidewalks of East Locust Street leading to the Capitol. In the plaza leading up to the Capitol there are benches and fountains, and room for public events. Outside of the paved central path are a series of terraced gardens. Plants in the gardens will frame the views from the Capitol and the city, and educate visitors about the native plants of Iowa and plants that are traditionally used to decorate our homes.



Brian Clark + Associates

Updated July 18, 2006

Q8: How will the project be funded?

A8: The legislature passed and the Governor signed a bill for an FY2007 appropriation of \$2.3 million to complete Phase I of the West Capitol Terrace Project. (Phase I primarily constitutes removal of the existing parking lots and construction of the Central Plaza, while Phases II and III are the Entrance Plaza – located at East 7th Street and East Locust Avenue – and the outlying gardens and park areas.)

Q9: Why is this project important for the Capitol Complex, the City of Des Moines, and the State?

A9: The Capitol Building is one of the most recognizable landmarks in the State of Iowa. Every year approximately 100,000 people visit this “Great Place” in our capital city. The City of Des Moines formally recognized the importance of the Capitol Building to the make-up of the cityscape in a Memorandum of Understanding signed between the City and the Department of General Services (now the Department of Administrative Services) in October 2001. Among other provisions, the MOU includes an agreement to improve the appearance of the west lawn of the Capitol Building by removing or modifying the surface parking lots west of Finkbine Drive. The West Capitol Terrace Project is the fulfillment of this agreement in a way that can be appreciated by all visitors to the Capitol Building, as well as the businesses of and visitors to the East Village and the entire City of Des Moines.

Visually, the West Capitol Terrace will provide a beautiful entrance from the west to our State’s grandest building, as well as a link between the East Village and the Capitol Complex. For pedestrians, this renovation will provide, for the first time, a clear walkway from downtown Des Moines to the seat of our state’s government. For citizens, this will be a public space open to all – expanding on and encouraging the idea of bringing people closer to the legislative process by bringing them closer to the building where that process takes place.

Q10: What is the current status of this project?

A10: Phase One of the construction began the week of July 17, 2006. The first phase of construction – removal of the parking lots and construction of the Central Plaza – is expected to be completed by June 2007, in time for the Hy-Vee Triathlon, which will end at the west steps of the Capitol Building.



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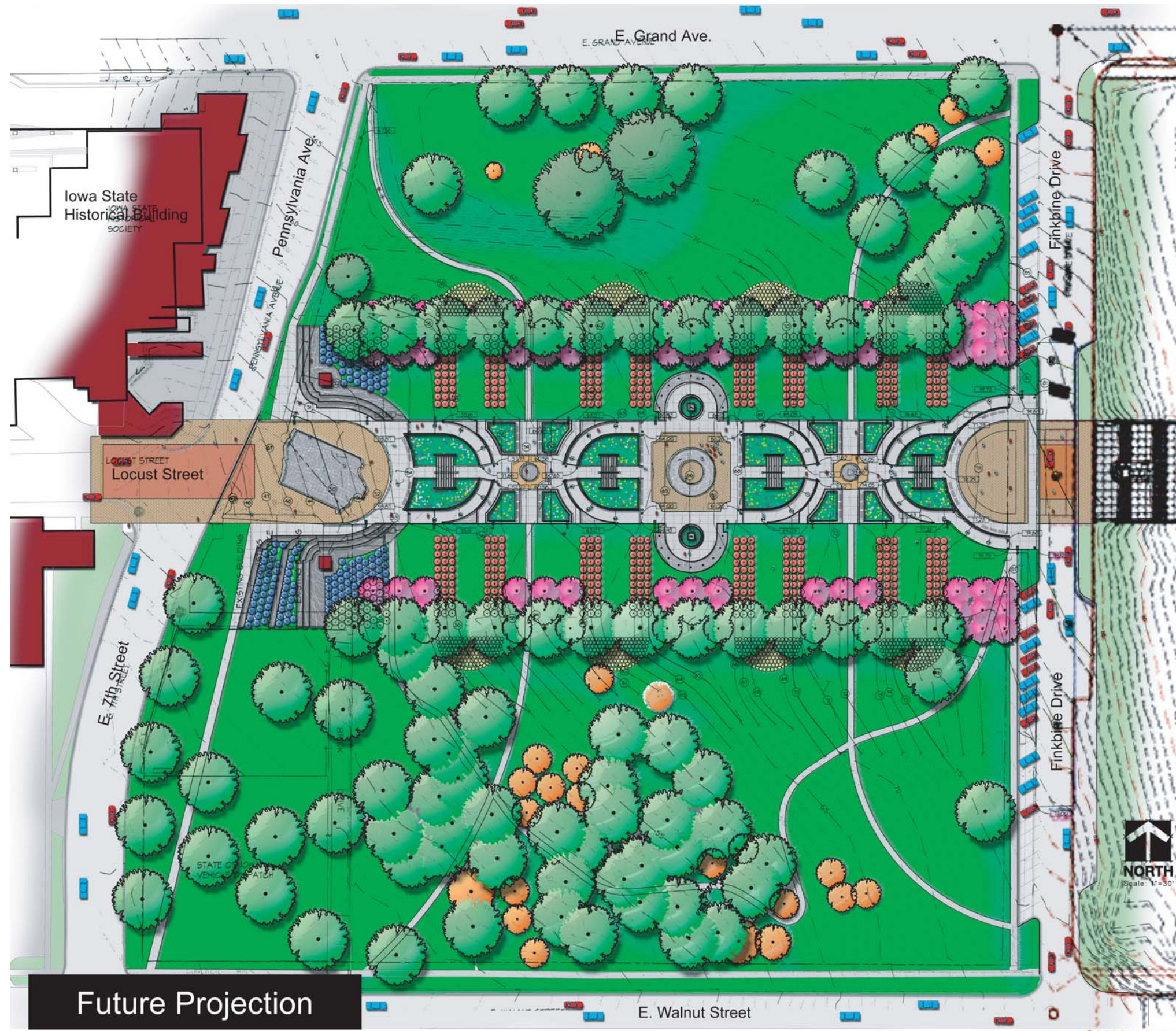
Thomas J. Vilsack, Governor
Sally J. Pederson, Lt. Governor

Mollie K. Anderson, Director

West Capitol Terrace Groundbreaking Ceremony June 16, 2006



Breaking ground for the West Capitol Terrace project are (left to right): Senator Mary Lundby; Karen Polking, Capitol Planning Commission; Sarah Oltrogge, Historic East Village Board; Mollie Anderson, DAS Director; Mayor Frank Cownie, Des Moines; Lt. Governor Sally Pederson; Tim Leach, Downtown Community Alliance; Senator Jack Hatch; Brian Clark, project's landscape architect; Cyril Mandelbaum, Governor's Property Management Advisory Committee; and John Connors, General Services Enterprise Customer Council.



Not to Scale

State Capitol - West Terrace Master Plan

State of Iowa - Department of General Services

prepared by brian clark and associates

October 2005

Iowa Capitol Complex



Capitol Planning Commission meeting ~ July 14, 2006

26

A



West Capitol Terrace properties, looking south from Parking Lot 8

B



West Capitol Terrace properties, looking southeast from the Historical Building

C



Fleet Building and West Capitol Terrace properties, from the Historical Building

D



Fleet Building and State parking, looking south from the Historical Building

Capitol Planning Commission meeting ~ July 14, 2006

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E



South property, looking south across Court Avenue

F



South property, looking west from Judicial Hill



Iowa Department of
Administrative Services

Director's Office

Thomas J. Vilsack, Governor
Sally J. Pederson, Lt. Governor

Mollie K. Anderson, Director

MEMORANDUM

To: Capitol Planning Commission

Fr: Mollie Anderson

RE: Consideration of Alternative Site for Visitors Center

Date: July 13, 2006



711 E. Locust

709 E. Locust

707 E. Locust

There are three (3) properties on East Locust, at the foot of the West Capitol Terrace (WCT) located at the southwest corner that are being considered for acquisition by the Iowa Department of Administrative Services (DAS). The properties are positioned at the west end of the WCT project area (at the intersection of East 7th and East Locust streets).

Properties at 707 and 711 E. Locust were built around 1950 and the current owners want to stay in East Village and Capitol area.

The remaining property at **709 E. Locust** is an 1880's row house (assessor's date) and possibly the only surviving row house that remains within the perimeter of the Capitol Complex. The row house is a private residence. The owner would like to see this building preserved. The idea of preservation of this clay brick

row house and its use as the State Capitol's Visitors Center and Restroom facility has surfaced as an alternative to the Carriage House location on Des Moines Street (*see below*). 29



The Row House and Location:

- Is directly across from the Iowa Historical Museum
- Would provide easier and more convenient access for visitors to the Capitol and the Museum
- The combined experience brings increased benefits especially to students, as well as increased appreciation for two (2) state buildings that serve public and deserve recognition.
- The Visitors Center may be the desired linkage between buildings. Note: Anita Walker, Director of the Department of Cultural Affairs foresees a positive impact for the Museum.
- The location in the park-like setting of WCT should be examined as a possible better location.
- Located in historic district. Preservationists might publicly argue against demolition.
- The Row House has an important social history.- Scandinavian groups used the structure and the site name was Norden Hall, housing the Danish Brotherhood, Danish Sisterhood and the Norden Singing Society. Their presence calls attention to the desire among immigrant groups to establish separate social and fraternal institutions. The Norden Singing Society was organized in 1896 through the efforts of Norwegian-born John Storey, who was then labor commissioner. (Source- Iowa Site Inventory- Division of Historic Preservation). Focus on immigrants can be included in "Roads to Capitol" theme that brings newcomers to Iowa.
- The State's parking structure, across from Wallace Building, is in clear view and accessible.
- The Carriage House location and safety problems of crossing Grand Avenue are eliminated.
- "Roads to the Capitol" concept remains the theme and educational mission is the same.
- Plaza area with design of Iowa Map and Counties is advantageous for Iowa roads theme.
- The Hy-Vee Triathlon in June, 2007, can be the impetus to fast track this project.
- Potential for Caucus backdrop and use in 2008 exists.
- Traffic and bus drop off is still a factor that would need exploration.

The location at foot of the WCT may be better positioning for developing the East Village and downtown areas. The City of Des Moines has completed the streetscape and enhancements on East Locust. City of Des Moines Mayor, Frank Cownie, has been advised and is favorable to the change.

There has been a preliminary discussion with Nancy Richardson, Director of the Iowa Department of Transportation (DOT), regarding the potential change of site and its impact on the DOT \$1million grant for "Roads to the Capitol." We have been advised that money used for acquisition can possibly be used to meet the match requirement for the above-referenced DOT Grant. **Note: to date, the \$300,000 match has not been raised.**

Brian Clark, landscape architect, is preparing a sketch depicting a preliminary design and concept for using this space as described above.



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JEFFREY MORGAN ARCHITECTURE STUDIO

EXTERIOR VIEW

THE CARRIAGE HOUSE AT THE STATE CAPITOL


brian clark
and associates

JMASTUDIO
JEFFREY MORGAN ARCHITECTURE STUDIO

Overview

This aerial site plan image illustrates the current proposal for the West Capitol Terraces and its relationship to the East Village. The area highlighted in gray indicates what we believe to be the site for a new capitol visitor center at the foot of the terrace project. This site is approximately XXX acres and is currently occupied by the State of Iowa motor pool and three privately owned structures. The most important of these structures and the one that we have been charged with studying is 709 E. Locust Avenue. This privately-owned residence is on the City of Des Moines landmark buildings registry and is believed to be the oldest row-house in Polk County. An effort is being made by local business people, legislators and concerned citizens to preserve this structure which has been considered for demolition as a part of the West Capitol Terraces project.

Jeffrey Morgan Architecture Studio, in association with Brian Clark & Associates, was asked to study this building and the site for use as a new Capitol Visitor Center. In the pages that follow, we have illustrated four design concepts which we believe address the issues of program, preservation, identity and monument at varying levels of complexity.



[aerial site plan]

The master plan visualizes ththis as a space designed for public celebrations and gatherings, a space for private respite and relaxation and a welcoming presence for visitors coming into the capitol grounds.

**Option 2:
Preserve existing
building + Add new
detached pavilion**

Option 2, while similar to the first concept, strives to honor the existing landmark structure by leaving it alone on its site. The space will be used as a component of the visitor but will remain detached from any new structure except where exterior paving is required to provide pedestrian access between new and old. In Option 2, a new glass pavilion will be constructed to the south of the existing building and will house restrooms and exhibit space. Parking and bus circulation are handled the same in all schemes.

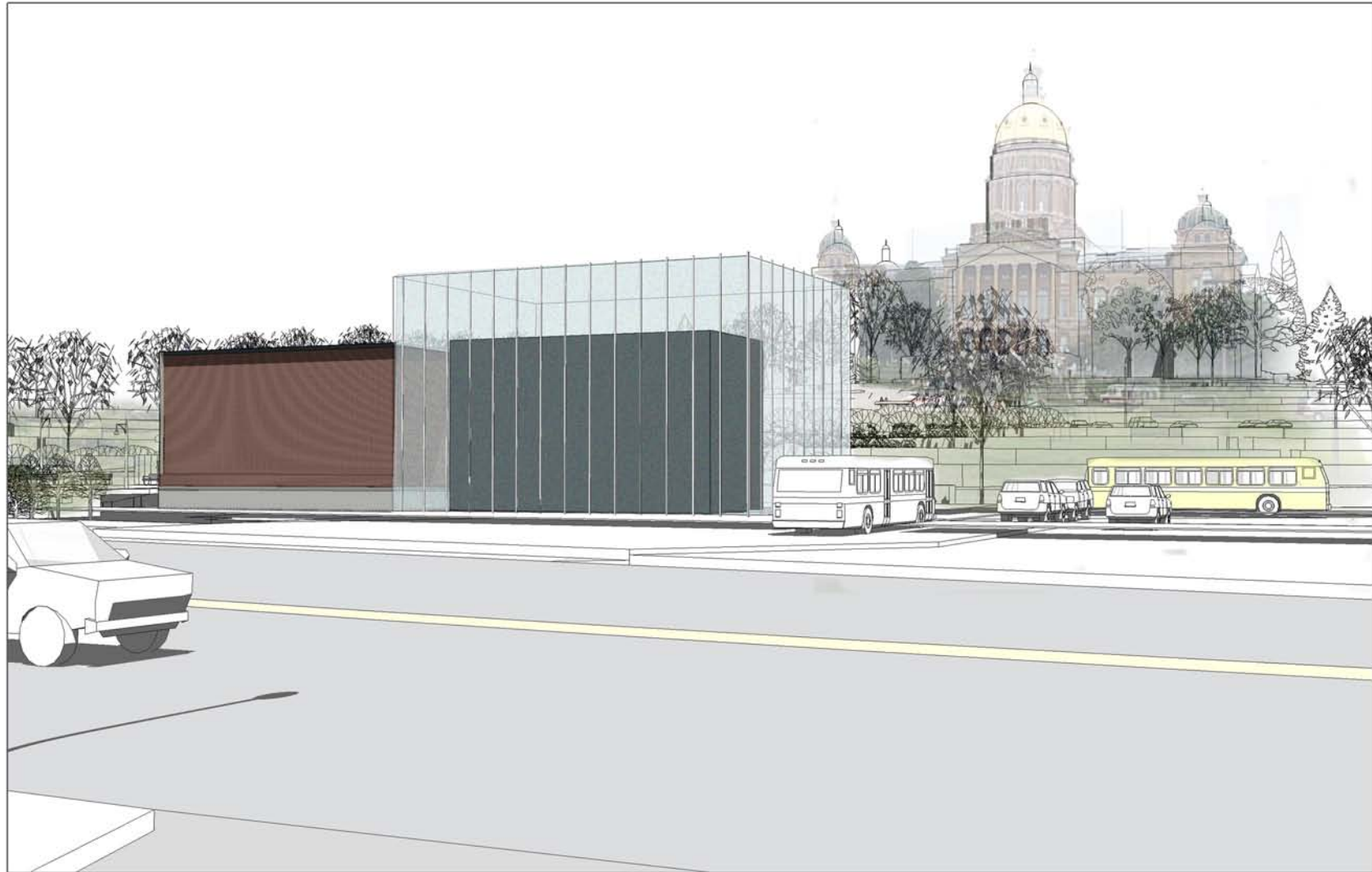


[aerial site plan diagram]

- 1 preserve existing structure in its entirety
- 2 provide new, detached glass pavilion
- 3 provide visitor center functions
- 4 provide ample parking and bus circulation



[perspective diagram]



[perspective diagram]



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July 19, 2006

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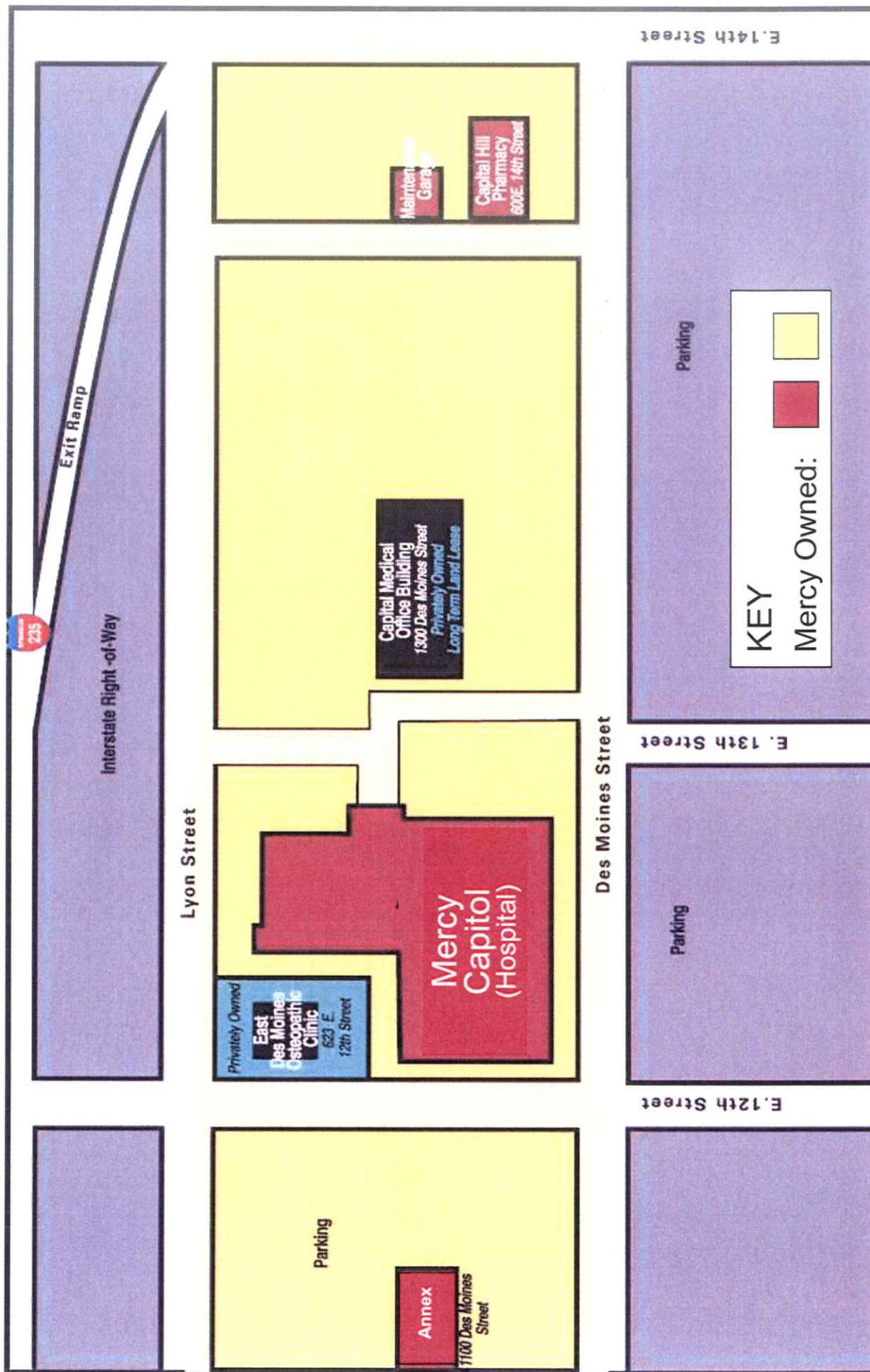
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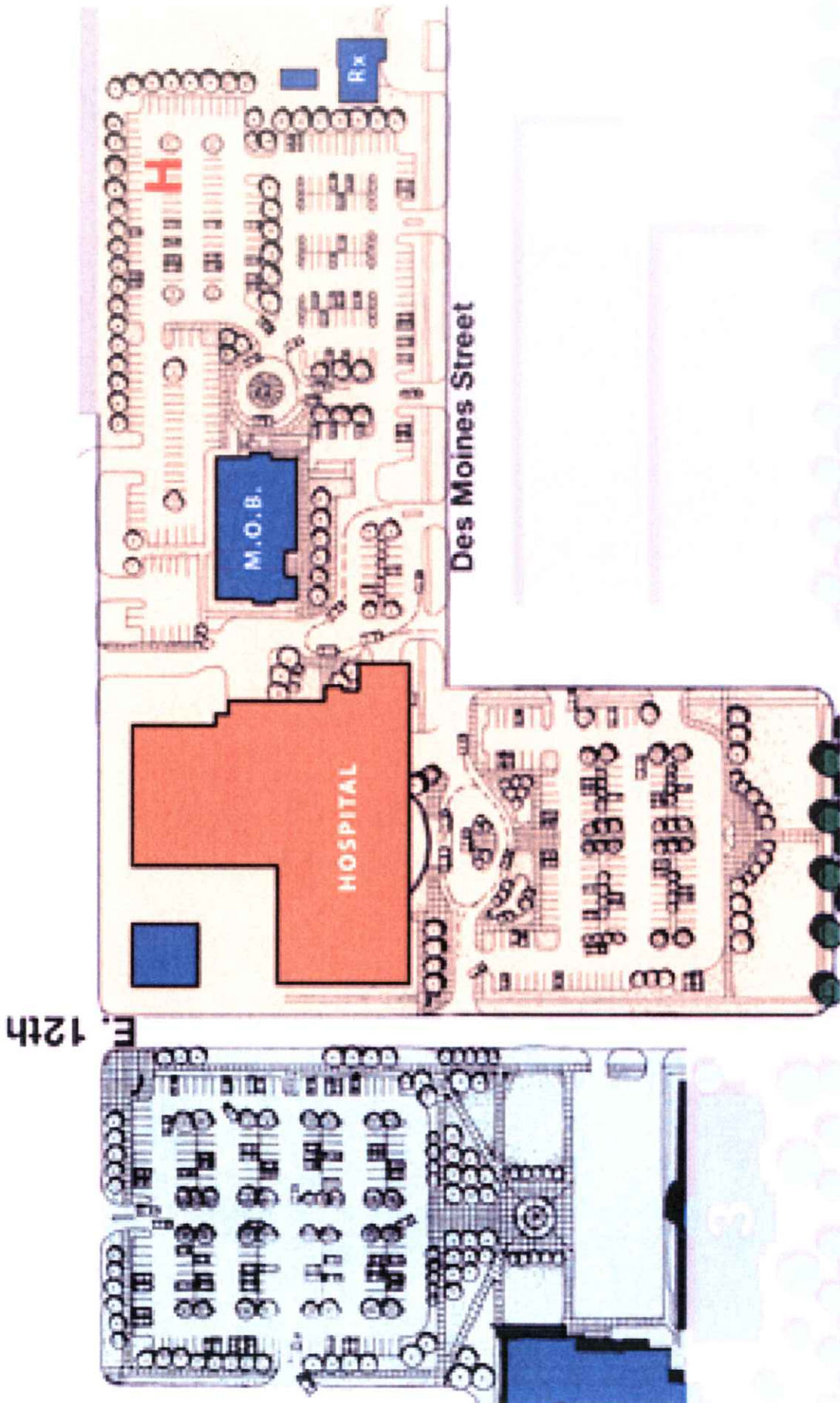


Campus and Facilities Overview

2006

Mercy Capitol Campus Map





12th